



Eagle River District Venturing Officers Association Officer Nomination Form



Application Due: April 1, 2012

The following Venturer is seeking a nomination as an Eagle River District Venturing Officers Association Officer. He or she meets the qualifications listed on the separate included pages.

Full Name (Type or Print)		
Home Address		
City	State	Zip
Telephone (Day) Area code + No.	(Evening) Area code + No.	Cell No. Area code + No.
E-mail Address		
Age on June 1, 2013	Birth Date	Currently registered in Crew No.
Chartered Organization		
<input type="checkbox"/>	Crew/Ship Officer/Positions Held and Service Dates	
<input type="checkbox"/>	VOA Officer/Positions Held and Service Dates	

Positions you are applying for (you may select multiple positions, please list preference: 1, 2, 3 or 4):

<input type="checkbox"/>	VOA President	<input type="checkbox"/>	VOA Boatswain
<input type="checkbox"/>	VOA Vice President of Administration	<input type="checkbox"/>	VOA Vice President of Communications
<input type="checkbox"/>	VOA Vice President of Programs		

NOMINEE'S AGREEMENT: *I am able and willing to run for the Eagle River District Venturing President and/or selected for a Vice President/Boatswain positions. I meet the qualifications listed. If selected by my District, I will serve as its Venturing President, Boatswain, or Vice President and fulfill all job responsibilities.*

Approval Signatures

Nominee	Date
Parent(s)	Date
Crew Advisor/Ship Skipper	Date

Eagle River District Venturing Officers Association Nomination

The nominee should attach no more than six 8 ½ x 11-inch pages on white paper to this application stating his or her qualifications for Eagle River District Venturing President or Vice President. **Do not enclose them in notebooks, binders, or sheet protectors.** These pages should include:

1. Experience as the crew officer, District/Council VOA officer or other Venturing officer.
2. Leadership experience, awards, training, and other activities related to Venturing.
3. Honors, leadership positions, awards, training from church, Scouting, or other organizations.
4. School awards, clubs, sports, scholarships, and leadership positions.
5. A statement on present school status and college or career plans.
6. A brief statement on why you want to serve and what you hope to accomplish in the position(s) you are applying for.

Venturing Officers Association Qualifications

A Venturer/Sea Scout must:

1. Be a currently registered Venturer/Sea Scout in his or her crew/ship in the Eagle River District, Northern Star Council, BSA.
2. Be a present or past crew President, Boatswain, or a present or past chair or officer in his or her crew/ship, or other youth leadership position.
3. Be recommended and approved by his or her crew advisor/ship skipper.
4. Must be a member of a Ship to hold the VOA Boatswain position.
5. Be less than 20 years of age on May 31, 2013.

SELECTION PROCESS:

All applications will be reviewed by selected members of the Eagle River District Venturing Officers Association. All qualified nominations for President will be screened and possible interviewed by the selection committee. The VOA President elect will select Vice Presidents and Boatswain from qualified applications.

Submit application to: **Todd Tingblad**
Eagle River District VOA Advisor
767 Carmichael Rd
Hudson,, WI 54016
E-Mail: ttingblad@hotmail.com

For Eagle River District VOA Use:

Date received _____ (April 1, 2012, due date) _____ VOA reviewed

Qualified For: _____ President
 _____ Boatswain
 _____ VP Administration
 _____ VP Programs
 _____ VP Communications

Venturing Officers Association Responsibilities

President's Responsibilities:

1. Plans and leads the Scheduled Eagle River District VOA Meetings.
2. Wear the complete Official Venturing uniform including the District Venturing President position patch and silver shoulder loops.
3. Attend Eagle River District Committee meetings as needed.
4. Attend other crew/ship meetings when invited.
5. Gain a complete understanding of district crews/ships Venturing program.
6. Host selection process for new VOA leadership.
7. Follow through with Council/District membership initiatives when asked.
8. Works with volunteer advisors and staff advisors of their own VOA and with Venturing presidents at the tiers above and below them.
9. Appoints and supervises vice presidents, boatswain, VOA liaisons, and additional optional VOA youth positions.
10. Motivates and coordinates the three vice presidents, boatswain and any other appointed VOA members in assigned tasks and conducting meetings with them as needed.
11. Helps train and mentor presidents in crews as needed.
12. Assists VOA members with the selection of subsidiary youth members.
13. Assists the volunteer advisor with selection of subsidiary advisors.



Boatswain's Responsibilities:

1. Attends Scheduled District VOA Meetings.
2. Wear the complete Official Sea Scout uniform including the Boatswain position patch.
3. Attend other ship meetings when invited.
4. Gain a complete understanding of district crews/ships Venturing program.
5. Assist selection process as needed, for new VOA leadership.
6. Follow through with Council/District membership initiatives when asked.
7. Works with an associate volunteer advisor of the VOA.
8. In consultation with the president, appoints and supervises subsidiary positions needed to perform the Sea Scout functions of the VOA.
9. Develops and implements strategies to increase Sea Scout membership within the district.
10. Actively pursues positive relationships with representatives of BSA chartered organizations, religious groups, businesses, community organizations, and other groups of interest to the VOA, Venturing, and Sea Scouts.
11. Develops and maintains knowledge of customs, traditions, and relevant facts about BSA chartered organizations, religious groups, businesses, community organizations, and other groups also of interest to the VOA, Venturing, and Sea Scouts.
12. Plans and organizes youth officer selections for the District VOA.
13. Performs any other duties as assigned by the president.



Vice President of Administration's Responsibilities:

1. Attends Scheduled District VOA Meetings.
2. Wear the complete Official Venturing uniform including the District Venturing Vice President position patch and silver shoulder loops.
3. Attend other crew/ship meetings when invited.
4. Gain a complete understanding of district crews/ships Venturing program.
5. Assist selection process as needed, for new VOA leadership.
6. Follow through with Council/District membership initiatives when asked.
7. Works with an associate volunteer advisor of the VOA.
8. In consultation with the president, appoints and supervises subsidiary positions needed to perform the administrative functions of the VOA.
9. Develops and implements strategies to increase Venturing membership within the district.
10. Actively pursues positive relationships with representatives of BSA chartered organizations, religious groups, businesses, community organizations, and other groups of interest to the VOA and Venturing.
11. Develops and maintains knowledge of customs, traditions, and relevant facts about BSA chartered organizations, religious groups, businesses, community organizations, and other groups also of interest to the VOA, Venturing, and Sea Scouts.
12. Plans and organizes youth officer selections for the District VOA.
13. Promotes and facilitates the selection and presentation of the Venturing Leadership Award and other appropriate Venturing awards at the District.
14. Maintains records of recognitions, membership, officer selections, and VOA leadership alumni.
15. Keeps contact with VOA alumni for possible future mentor or advisor roles when needed.
16. Performs any other duties as assigned by the president.
17. Shall immediately assume the office of District Venturing President, should that office become vacant, until further election procedures are enacted.



Vice President of Programs' Responsibilities:

1. Attends scheduled District VOA.
2. Wear the complete Official Venturing uniform including the District Venturing Vice President position patch and silver shoulder loops.
3. Attend other crew/ship meetings when invited.
4. Gain a complete understanding of district crews/ships Venturing program.
5. Assist the selection process as needed, for new VOA leadership.
6. In consultation with the president, appoints and supervises subsidiary youth positions needed to perform the program functions of the VOA.
7. Works with an associate volunteer advisor of the VOA.
8. Supervises activity chairs and the planning of activities (conference summits, District Venturing Assembly, and other events).
9. Facilitates internal training events of the VOA.
10. Promotes external training events and maintains a knowledge base of all training opportunities available for youth and adult members in Venturing.
11. Manages VOA finances, if required.
12. Coordinates and implements innovative ideas for development.
13. Performs any other duties as assigned by the president.
14. Is responsible for the oversight and support of all program areas and the implementation of said programs at the District level.



Vice President of Communications' Responsibilities:

1. Attends scheduled District VOA Meetings.
2. Wear the complete Official Venturing uniform including the District Venturing Vice President position patch and silver shoulder loops.
3. Attend other crew/ship meetings when invited.
4. Gain a complete understanding of district crew/ship's Venturing program.
5. Assist the selection process as needed for new VOA leadership.
6. In consultation with the president, appoints and supervises subsidiary youth positions needed to perform the communication functions of the VOA.
7. Works with an associate volunteer Advisor of the VOA.
8. Actively studies and remains aware of the best way to communicate to Venturers on the VOA and in its jurisdiction, understanding that several methods of delivery must be utilized for maximum effectiveness.
9. Ensures that the VOA's web presence (web site, groups, pages, blogs, calendars, message boards, etc.) are being maintained, updated, and scaled appropriately for effective publication of information and collection of feedback.
10. Periodically publishes a newsletter of past, current, and future events, including articles of noteworthy events and other items of interest to Venturers.
11. Submits articles about the VOA's activities to other Scouting media (e.g., district, council or region newsletter and websites).
12. Actively pursues opportunities to increase VOA exposure by submitting articles, comments, photos, and upcoming event announcements, and reports to external publications such as local newspapers and other appropriate venues.
13. Develops and maintains the tools to communicate with all relevant parties using a variety of methods such as telephone, text message, email, and postal mail as appropriate.
14. Maintains rosters of VOA members and frequently involved persons, including as many forms of readily available communication paths as possible, and identifies preferred methods, make it available to the VOA as needed and appropriate.
15. Actively pursues contact information for people, groups, and businesses of interest to the VOA for marketing strategies, solutions, and materials..
16. Shall record all minutes at meetings of the District Venturing Officers Association and General Assembly.
17. Performs any other duties as assigned by the president.

